

WELCOME TO KIDZ ZONE SUMMER HOLIDAY CLUB...

"First of all thank you for choosing to attend our holiday club! We have a great team of staff and the primary goal for us is that PARENT'S feel CONFIDENT leaving their children in OUR CARE and that CHILDREN go home HAPPY with a lasting memory of their fun filled holiday experience based around themed days."

Please read below for everything you need to know..

If you need to get a message to the club staff your child is attending please see the contact number below please note these numbers are only operational between the club hours. If your call is regarding your booking or any other matters then please contact our main office on **01525 630199** (open 8am – 5.30pm during the school holidays)

Access to Club and Registration:

Beautesert Lower School Appenine Way, Leighton Buzzard LU7 3DX	Registration point/collection point: Green entrance gate at the front of the school. Club Number: 07541 834144 (Only contactable during club hours)
Linslade Lower School Leopold Way, Linslade LU7 2QU	Registration point/collection point: Main entrance at the front of the school. Club Number: 07541 834143 (Only contactable during club hours)
Houghton Regis Primary School St Michaels Ave, Houghton Regis, Dunstable LU5 5DH	Registration point/collection point: Week 1: Main entrance at the front of the school Week 2 – 6: Arrive at the main entrance at the front of the school and follow the pathway on the righthand of the school to the back of the school; we will based in the classroom looking out to the school field (This will be signposted). Club number: 07561 797479 (Only contactable during club hours)
St Marys Wavendon C E Primary School Wafandun Lane, Eagle Farm South, Milton Keynes MK17 7AA	Registration point / collection point: In front of the main entrance to the school. Club number: 07541 834630 (Only contactable during club hours)
Winslow Church of England Combined School Lowndes Way, Winslow, Buckingham MK18 3EN	Registration point / collection point: In front of the main entrance to the school. Club number: 07541 834146 (Only contactable during club hours)

Registration:

- Registration will take place outside at the locations listed above.
- Registration is open from the session times you have booked please ensure children are not signed in before your booked time and that you arrive as close to your start time as possible; as our staff will be waiting to meet you at our outdoor registration point.
- Due to social distancing we request that only 1 adult signs in a child.
- Please ensure children have appropriate footwear and clothing for the day; and come wearing sun cream and sun hat (if warm). **Please note our staff cannot provide or apply sun cream – but will remind children during morning and lunchtime breaks to reapply.**
- If your child has any medical conditions that were not declared upon booking or there has been a change in contact numbers that we need to be aware of, please ensure that you hand written information upon 'signing in' in the morning.
- On arrival a member of our staff will take your child's temperature using a contactless thermometer; if your child's temperature is above 38C you will not be able to attend the holiday camp as per terms and conditions agreed to when booking.
- A member of our staff will then take note of your name, and the name of who is collecting your child that day. You will also be asked to give a 4 digit number on your first day at club – this will be used as a 'collection pin' that the person who collects will be asked at the end of the day.
- Social distancing – please follow social distancing rules and any markings that are in place when queuing for registration and collection; **the process will understandably take a little longer than normal due to the safety measures we have to follow – thank you for your understanding in advance.**

Departure:

- Will take place at the same outdoor point as registration.
- Children will be lined up (socially distanced) at the collection time you have booked so please arrive as close to this time as possible.
- We will not allow a child to leave the club unless they have signed out with a parent / guardian that was listed during the registration process in the morning. If there is a change of who is collecting your child please contact the club via the number above and ensure the person collecting knows the 4-digit pin you set.

What to bring:

- Food – Morning break snack and lunch snack **(no nuts)**. Either a lunch box or plastic bag is ok (plastic bags will be thrown away). Please bring a refillable drinks bottle with **your child's name on** – children can refill water bottles during the day.
- Suitable clothing for the weather forecast.
- Arrive wearing sun cream; this can be brought for re-application during morning and lunchtime breaks.
- Spare clothes – if you feel this will be needed then please send; if not then please do not send as we want to keep items brought into holiday club from outside to a minimum.

- **Please do not bring any toys, phones, devices or any unnecessary items from home due to our infection control policy.**

Breaks and Lunch times:

Children will have a morning snack from their lunch box; and lunch at lunchtime.

Tuck:

Initially we will not be running a tuck shop – if this changes we will be sure to let you know.

End of day presentation:

Winners of any competitions or events will be announced; as well as the daily 'star award'. Final day of camp each child will receive their certificate and a KZ wrist band.
Our staff will give these items out wearing gloves.

Rehydration Station:

We have plenty of drink breaks throughout the day so please ensure that **each day children have a named drink bottle they can refill.**

Safety Information:

Staff are first aid trained, and will deal with any injuries sustained (**wearing PPE**) and an accident report form will be completed and communicated to the parent or guardian upon collection; you will also receive a copy of the injury form by text (for injuries where it is necessary)

Lost Property:

Our team do our very best to make sure all children have all their belongings before going home each day – any lost property will be bagged and stored at the end of the day, so please let us know if you've lost anything.

Suitable Clothing:

Please ensure children have

- Suitable clothing you don't mind them playing in
- Warm clothing on cold days including **rain jackets for outdoor play as we like the children to have the choice to go outside whatever the weather!**
- Trainers or suitable footwear for physical activity
- Sun hat and sun cream in the summer season

Washing hands:

Children and staff will wash their hands frequently throughout the day; on arrival at club, before and after activities, before and after eating, before and after playtime, and before coming home.

For all other safety measures please see our Covid-19 safety measure document attached to this email.

If you, your child, or anyone in your household has Covid-19 symptoms we ask you do not attend our holiday event under any circumstances.



Look forward to seeing you at the holiday club and providing a summer of much needed fun for your children.

Kind Regards
KZ team

T - Main Office: 01525 630199 (open 8am - 5.30pm during school holidays)

E - hello@kidzzoneclub.com

W - www.kidzzoneclub.com